

City of Othello  
Regular Council Meeting  
November 9, 2015

**CALL TO ORDER:**

Mayor Shawn Logan called the meeting to order at 7:00 p.m. and Councilmember Bain led an invocation and the Pledge of Allegiance.

**Present:** Mayor Shawn Logan; Councilmembers: Eugene Bain, Genna Dorow, Corey Everett, Angel Garza, Kenneth Johnson, John Lallas, and Mark Snyder.

**Also Present:** City Administrator Wade Farris; Department Heads: Public Works Director Terry Clements, Police Chief Phil Schenck, Community Development Director Travis Goddard, City Clerk Debbie Kudrna, Finance Officer Spencer Williams and City Attorney Kelly Konkright.

**CITIZEN INPUT**

There was none.

**APPROVAL OF AGENDA**

Council carried a motion to approve the agenda. M/S Snyder/Garza.

**CONSENT AGENDA:**

- A. Approval of City Council Minutes of October 26, 2015
- B. Approval of City Council Workshop Minutes of November 2, 2015
- C. Approval of Accounts Payable Checks
- D. Approval of Payroll and Related Expenses
- E. Set Public Hearing on the Marijuana Moratorium for November 23, 2015
- F. Interlocal Agreement with City of Toppenish for Jail Services
- G. Interlocal Agreement with Othello School District
- H. Ordinance to Repeal OMC Chapter 5.24 Volcanic Ash Control
- I. Ordinance to Repeal OMC Chapter 9.16 Railroad Trains
- J. Ordinance to Repeal OMC Chapter 2.12 and Create New Chapter 2.12 Police Department and 2.23 Police Reserve Unit
- K. Ordinance to Create OMC 6.14 entitled Venomous and Wild Animals
- L. Ordinance to Repeal OMC Chapter 6.08 entitled Domestic Animals and Create OMC 6.08 Titled Livestock

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Check No. 45925 to No. 45980 in the amount of \$259,216.32.

Payroll and Related Expenses Check No. 29608 to No. 29608 in the amount of \$30,123.60.

Payroll and Related Expenses Check No. 29609 to No. 29651 in the amount of \$323,934.92.

Council carried a motion to approve the Consent Agenda, as presented. M/S Dorow/Bain.

**AGREEMENT WITH ADAMS COUNTY BUILDING DEPARTMENT**

Community Development Director Travis Goddard advised that the City and Adams County have discussed sharing the expertise of Adams County Building Inspector Tim Unruh to provide building and permitting services for the City.

This will provide access to the County's permitting software for tracking permits and scheduling inspections. Adams County has also committed the inspector up to 16 hours a week. The County has advised that Mr. Unruh will respond to requests for building inspections within 24 hours. It was noted this expectation is not within the contract.

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The County Commissioners have accepted the rate of \$46 per hour (includes benefits, expenses, his certification) plus call out fees which involve overtime.

Council carried a motion to authorize the Mayor to enter into the agreement with Adams County. M/S Dorow/Lallas. Councilmember Garza cast an opposing vote.

**BIAS ANNUAL SERVICE AGREEMENT**

Finance Officer Spencer Williams advised that since 2009 we've used the BIAS Software for our accounting needs. This new agreement mirrors our previous agreements with BIAS; however there is a 4% increase over last year.

Council carried a motion to enter into an agreement with BIAS software for 2016 services. M/S Lallas/Bain.

**BUDGET DISCUSSIONS – TOURISM, STREET, GENERAL, RESERVES**

Finance Officer Spencer Williams reviewed the capital requests for the street fund, general fund and the reserve funds. He also reviewed the available funding for capital requests. Council gave direction relevant to the capital budget requests. This included Council's consensus to appropriate \$20,000 annually to Adams County Pet Rescue and \$25,000 for 2016 to the Othello Beautification Committee. It was noted that the Council's decisions changes the minimum reserve balance in the general fund.

Finance Officer Spencer Williams reviewed the budget process.

**PUBLIC HEARING ON THE 2016 BUDGET**

Mayor Logan opened the public hearing at 8:39 p.m. Finance Officer Spencer Williams reviewed the Council's decisions for the 2016 budget. Mayor Logan commended the Finance Officer, Department Heads, and Council for their efforts on the budget. Mayor Logan asked for comments from those in support of the 2016 budget. There was none. Finance Officer Williams reviewed the recommendations from the Lodging Tax Advisory Committee (LTAC).

Mayor Logan asked for comments from those neutral of the 2016 budget. There was none. Mayor Logan asked for comments from those in opposition of the 2016 budget. There was none. He closed the public testimony at 8:45 p.m. There was discussion of the tourism fund minimum balance, which has been set by Council at \$40,000. Mayor Logan explained that the Chamber is researching a process for "branding" and marketing Othello. He suggested that the Council could appropriate a portion of the \$40,000 reserve to a branding project. It was Council's consensus to have the sponsoring organization present their project to the LTAC committee. Mayor Logan closed the public hearing at 8:57 p.m.

**PUBLIC HEARING ON THE 2016 CAPITAL FACILITY PLAN**

Mayor Logan opened the public hearing at 8:57 p.m. Finance Officer Spencer Williams presented the six year plan of capital projects with estimated costs and proposed methods of financing. Mayor Logan asked for comments from those in support of the plan. There was none. Mayor Logan asked for comments from those neutral of the plan. There was none. Mayor Logan asked for comments from those in opposition of the plan. There was none. Mayor Logan closed the public hearing at 9:01 p.m.

Councilmember Johnson noted that within 7 years, our fire department air packs will become obsolete and asked that funding be included in the CFP. The Council asked that \$116,000 for a park mower be added to the CFP.

**UNFINISHED BUSINESS**

Community Development Director Travis Goddard explained that Council had considered an ordinance to change speed limits on Main Street. With the comprehensive plan being considered, the speed limit changes have been scheduled for further discussion in January.

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Councilmember Lallas remarked that we approved a new “livestock” ordinance, which prohibits chickens and rabbits. He suggested that Council revisit an ordinance that allows rabbits. Council’s consensus was to prohibit chickens and allow rabbits.

**NEW BUSINESS**

Mayor Logan made the following announcements:

- A comprehensive plan review with the Planning Commission will be discussed this Thursday at 6:00 p.m. and Monday at 6:00 p.m.
- The Transportation Benefit District has a meeting scheduled for Monday, December 7<sup>th</sup> at 6:30 p.m.
- The AWC City Action Day is scheduled for January 27<sup>th</sup> – 29<sup>th</sup> in Olympia.

**ADJOURNMENT**

With no further items to discuss, Mayor Logan adjourned the Council meeting at 9:16 p.m.

By: \_\_\_\_\_  
SHAWN LOGAN, Mayor

ATTEST:

By: \_\_\_\_\_  
DEBBIE KUDRNA, City Clerk